

To: All Members and Substitute Members of
the Overview and Scrutiny - Resources
(Other Members for Information)

When calling please ask for:
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Legal & Democratic Services

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Date: 30 June 2023

Membership of the Overview and Scrutiny - Resources

Cllr Peter Martin (Chair)

Cllr Andrew Laughton (Vice Chair)

Cllr Lauren Atkins

Cllr Zoe Barker-Lomax

Cllr Janet Crowe

Cllr Jerome Davidson

Cllr Andy MacLeod

Cllr Peter Nicholson

Cllr Terry Weldon

Cllr Michaela Wicks

Substitutes

Cllr Connor Relleen

Cllr Phoebe Sullivan

Members who are unable to attend this meeting must submit apologies by the end of Monday, 3 July 2023 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - RESOURCES will be held as follows:

DATE: MONDAY, 10 JULY 2023

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

Susan Sale,
Executive Head of Legal & Democratic Services & Monitoring Officer

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
 - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
 - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
 - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 4th July 2023 to enable a substitute to be arranged, if applicable.

2 **MINUTES** (Pages 7 - 14)

To confirm the Minutes of the Meeting held on 20th March 2023 and published on the Council's website.

3 **DECLARATIONS OF INTERESTS**

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of written questions is 5pm on Tuesday 4th July 2023.

5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of written questions is 5pm on Tuesday 4th July 2023.

6 **COMMITTEE WORK PROGRAMME** (Pages 15 - 28)

The Resources Overview & Scrutiny Committee is responsible for managing its work programme.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

Recommendation

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

The Executive Forward Programme is also attached for Members' reference.

7 WORKFORCE PROFILE 2022/23 (Pages 29 - 56)

Committee to receive a report on the profile of Waverley Borough Council's workforce for the year 2022/23.

8 CORPORATE PERFORMANCE REPORT Q4 (Pages 57 - 130)

The Corporate Performance Report provides an analysis of the Council's performance for the last quarter of 2022-23. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Committee to scrutinise the performance of the services areas and KPIs within the Committee's remit

9 PRESENTATIONS FROM HEADS OF SERVICE

The Committee to receive short presentations from the Executive Heads of Service, outlining their service area and how it fits into the remit of the Committee.

Assets & Property – Marieke van der Reijden

Communication and Customer Services – Nicola Haymes

Legal & Democratic Services – Susan Sale

Finance – Peter Vickers

Housing Services – Andrew Smith

Organisational Development – Robin Taylor

10 EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation of the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised

Part 1 of Schedule 12A to the Act (to be specified at the meeting).

Officer contacts:
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